

Wolf Haven International has a part-time sales associate position available on weekends at our sanctuary in Tenino WA. Wolf Haven is a nonprofit accredited wolf sanctuary located in Tenino, WA. Our mission is to conserve and protect wolves and their habitat. We provide a home for over 50 wolves and offer docent led educational visits through a small portion of the sanctuary. Our gift store supplements our education programs and provides a convenience for our guests.

Part-time Gift Store Associate is responsible for the following:

- Deliver prompt and friendly service to Wolf Haven guests and volunteers; check in visitors for their sanctuary visit and handle customer concerns professionally and respectfully
- Manage freight to sales floor process
- Process all sales in the Point of Sale System and handle monetary transactions accurately and effectively, day end reports
- Maintain excellent store appearance and assist with store merchandising to provide a positive shopping experience for our guests

Job Requirements:

- Team oriented, positive, upbeat and friendly with the ability to maintain composure under pressure and resolve guest concerns
- Excellent verbal and written communication skills with the ability to multi-task, and prioritize
- Ability to work independently with minimum direction and periodic supervision
- Capable of regularly lifting 25+ lbs with some kneeling, bending and stooping
- Knowledge of QuickBooks POS helpful
- Must have retail experience
- Must be 18+ years old

Saturdays and Sundays only, 10-15 hours per week

Resume to info@wolfhaven.org